

AGENDA

Cunningham Creek Elementary PTO

11-13-18 | 3:30p-4:30p | Meeting called by

Board members

Sommer Farrin, President | Melissa Rea, 1st VP | Jenn Martini, 2nd VP | Sharon Antunes, Treasurer | Kellie Putnam, Parliamentarian | Michele Gooch, Secretary | Caitlin Polly, Volunteer Rep

Item	Owner
Welcome	Sommer Farrin
Principal's Report	Eddie Jarrell
Old business	Sommer Farrin
Approve Minutes from 9-11-18 and 10-9-18 Meeting	
Gators Dockside	
FUNd Run	
Box Tops	
Upcoming Events	Sommer Farrin
November 2: Club and Picture Retake	
November 6: Kindergarten Trip to Publix	
November 7: Cardinal Spirit Day	
November 12: Veterans Day – No School	
November 13: PTO Meeting	
November 14: Cardinal Spirit Day	
November 20: Kindergarten Trip to Amazing Grace	
November 21-23 Thanksgiving Break – No School	
November 28: Cardinal Spirit Day	
Discuss current openings	Sommer Farrin
A. Meet the Artist Rep	
B. Spring Fling Chair	
New Business	
A. Spirit Wear	
Committee Reports	
A. Light the Night	
B. Holiday Hotcakes	
Announcements	
Next PTO Meeting 12-11-18	
Adjournment	

In Attendance

Kellie Putnam, Michele Gooch, Sommer Farrin, Aimee Monie, Judy Miller, Sharon Antunes, Marie Young, Jenn Martini, Pam Houser, Jessie Fellows, Dana Muller, Candice Moore, Jana Pattison, Edie Jarrell

Approval of Minutes

The minutes for 8/14 were reviewed and approved from the July meeting by Marie Young and Jenn Martini

Board

CCE PTO will be meeting the second Tuesday of every month. A PTO Social will be held monthly.

President, Sommer Farrin

1st VP, Melissa Rea

2nd VP, Jenn Martini

Treasurer, Sharon Antunes

Secretary, Michele Gooch

Artistic Director, Pam Houser

Spirit Wear, Erica DeGrado

ESE Liaison & Chair of Welcome Back Glow Party and Mad Hatter's Ball, Jessie Fellows

Volunteer Rep, Caitlin Polly

Open Positions

Meet the Artist Representative is still open. All lessons are online, but a cart is ready and available in room 401 and 403. Take the cart to teach an art lesson based on famous paintings. This program got lost with the number of students last year – with the smaller size it would be great to bring this program back to life.

Spring Fling Chair is still open. There will be a committee to help with this event in March – this team still needs to be assembled.

Upcoming Events

9/13 CCE Open House

9/21 Welcome Back Glow Party

9/25 Picture Day – volunteer form will be e-mailed out

9/27 Health Screening – volunteer form will be e-mailed out

10/12 FUNd Run Pep Rally

10/18 FUNd Run Spirit Night

10/26 FUNd Run

10/31 Literacy Parade

Principal's Report

Principal Edie Jarrell

Staffing – Tara Everett, LEA Clerk moved to Piccolata. Linda Mackey is filling in as a substitute until the position is filled.

CCE was approved for two 5th Grade Associates. This was instead of one additional full-time teacher – this allows all classes to stay “as is” without any transitions for the students.

School Improvement Plan will be delivered to the Board on 9/18. Ms. Jarrell will share the approvals with the PTO in an upcoming meeting.

CCE is still trying to communicate to parents to not park cars in close by neighborhoods to try and make pick-up “quicker” – especially on rainy days with biker/walkers.

Interims go out 9/12. K-2 will have them delivered via an envelope. 3-5 will be available online through HAC but an envelope will still be sent home to be signed

WOW (Working on Work) is everyone Wednesday from 8:45a to 10:45a. The focus is on professional development with staff.

PLC (Professional Learning Community) was added this year. Each grade level meets once a week to discuss items like – Shared Mission, Clear Vision, Setting Goals, Collaborating, Learning by Doing, Guaranteed Viable Curriculum, etc. The students are getting their required PE time during these “sessions” from the Related Arts Department – Music, Dance, Health, Nutrition, Yoga, etc. Ms. Pattison stated from a teachers perspective this allows the teachers to learn from one another. They aren't looking at the students as just “their” class – but the grade level as all their students. This simply allows for a lot of collaboration amongst staff members.

ESE is involved in WOW but not PLC

ESE classes do participate in Buddy Classes – where they are paired with a General Ed class.

New Business

Little Cardinal Nest Blue Canopy will be repurposed for the PreK playground, CCE is on the list with the School District to have it installed
Grant Request – Discussed and Approved (Michele Gooch and Kellie Putnam)

1. Ms. Seagle requested a phonics kit “Secret Stories” for her class at \$102.68
2. Ms. Hamilton requested attendance at an Educator Conference in Orlando 10/27 that will benefit PreK-2nd at \$225.00

Future Grant Request Submission

- \$300.00 Cap per grade level every 6 months
- Must discuss amongst the grade team. Submitted by the team lead and signed off by all members
- Conferences should be approved by Ms. Jarrell prior to coming to PTO for discussion – substitutes cost the school money
- 9 ESE classes will be divided (PreK x 3) (EBD x 3)(All others x 6)
- All orders should go through the school as this allows for them to research the “best” deal and allow for a paper trail

Gators Dockside went well – we are still waiting for the results of the money raised

Kindergarten Scavenger Hunt went well

Open House Thursday – Sharon will put together a “car pick up line” map/flyer to hand out for parents and submit to Ms. Jarrell

Vision and Health Screening – still looking for volunteers to help

Committee Reports

Welcome Back Glow Party

68 Wrist Bands Sold to date

138 Concession Tickets sold to date

Tickets will be sold at the door

DJ, Parent Lounge, Black Lights, Brucci’s Pizza, Glow goodies are all planned and ready

11 Student Volunteers – 4 Parent Volunteers – and Kellie Putnam are currently signed up to help

FUNd Run

The committee met in two different meetings in the past week and they are off and running.

Last years goal was \$55,000 – we raised \$49,900

This years goal is \$30,000

Budget for event is \$3000

Sharon Antunes will be working on flyers

Pam Houser will be working on decorations

Sommer Farrin will be working on the backend of the FUNd run and Marketing

Jenn Martini will be working on the look and feel of the FUNd run and interacting with the school

Candice Moore has a meeting setup with Chuck E Cheese and Tumblerz for donations/sponsorship

The Committee feels it is important to really show the parents what they are investing in this year.

- Talk to the Related Arts department to get ideas on what they would like to see – they get to be in touch with all the kids through out the school
- Technology is expiring – but Ms. Jarrell thinks it would be best to talk to the teachers to see what they would like, possibly have the Team Leads of each grade level collect some ideas. Sound System in the cafeteria doesn’t work. TV production does not reach all classrooms. STEM. Science Lab.
- Ms. Jarrell will also provide a list of clubs that are offered within the school. She has requested each teacher to be involved in one extra curricular activity for the students. So this usually costs the teachers money out of their own pockets. So any help we can get to support the clubs would be a huge benefit to all.

Candy Bar will be done on stage at lunch time for the class that raises the most money each day.

Kids will get 5 Tickets for every \$25.00 they raise to put into a raffle for the “basket” of their choosing.

Next Meeting

10-9-18 | 3:30p-4:30p, Media center

Meeting adjourned at 4:57p

MINUTES

Cunningham Creek Elementary PTO

10-9-18 | 3:35p-4:15p | Meeting called to order by Kellie Putnam

In Attendance

Kellie Putnam, Michele Gooch, Sommer Farrin, Sharon Antunes, Jenn Martini, Pam Houser, Dana Muller, Candice Moore, Rea Woodruff, Edie Jarrell

Approval of Minutes

Minutes from 9-11-18 will be available for approval during the 11-13-18 meeting

Board

CCE PTO will be meeting the second Tuesday of every month.

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Spirit Wear

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Spring Fling Chair is still open. There will be a committee to help with this event in March – this team still needs to be assembled.

Upcoming Events

10/10 CCE Spirit Day

10/12 FUNd Run Pep Rally

10/17 CCE Spirit Day

10/18 FUNd Run Spirit Night

10/24 CCE Spirit Day

10/26 FUNd Run

10/31 CCE Spirit Day

10/31 Literacy Parade

Principal's Report

Principal Edie Jarrell

10/10 Scheduled Threat Assessment and a "real" Tornado Drill was completed, and the school received positive feedback from law enforcement on ESE was supposed to sing prior to the Board Meeting – but the buses ran extremely late and this was unable to happen. They were able to sing for several staff members instead and it was a great all around experience for all involved

2 new 5th grade associates have been hired and are in position now

FTE is this week. There is an 8 day window that attendance is tracked and this is how CCE is assessed on how much money they receive on a per kid basis. Meaning if a child does not show at least once during this assessment then they are not accounted for towards the total.

Thursday the 11th Edie will be presenting the District Improvement plan to SAC. Sommer will also be attending this meeting.

New Business

Glow Party

Income: \$2359.00
Expenses: \$879.00
Last year the PTO made \$1400.00

There will be a few more receipts trickle in for approval and payment

Parent Lounge was a success

Gators Dockside Spirit Night

Still waiting to hear back on this and receive a check

Committee Reports

Spirit Wear

Winter Wear will be up for pre-order

¾ baseball shirt (\$20.00)

Hoodie (\$25.00)

Designs were sent around to be voted on, Sharon will account for the votes and let Sommer know which designs won for the three tops.

Socks are a no go – as all printers have stated the design will not turn out right

FUNd Run

Friday October 12th is the start of the event – opening up with the Prep Rally

Setup Tomorrow from 9a to 2p, Sommer can use any help getting the Prep Rally and Prizes setup and ready to distribute

The kids will get to see the Candy Bar and Raffle Baskets on Friday to help with excitement

There will be a snow machine, confetti, bags of candy given to the teachers to distribute to their class

Sommer will be in a Peppermint Dress hosting the Prep Rally at 1:30p. She is asking for volunteers to come help and dress in candy themed attire or bright colors

Pam will make a Candy Crown for Coach Mickley who will come out at the end as King Candy

Spirit Night for FUNd Run is Thursday the 18th at 6p

Bonos

Snowy Ice

Poppin Box

Brucci's

PTO will be selling concession items as well

Chick Filet is donating sandwiches

There will be no D's Peanuts (Boiled Peanuts)

Estimating about 200 people

Inflatable Movie Screen will be up and showing something like Willie Wonka

Next Meeting

11-13-18 | 3:30p-4:30p, Media center

Meeting adjourned at 4:15p